

AVIATION INTERNAL AUDITOR COURSE

COURSE OBJECTIVES

Upon completing this course participant will be able to:

1. Develop an audit program.
2. Apply the principles of auditing.
3. Plan an internal audit and involve the right people in your organization.
4. Describe the regulatory requirements for an internal audit and conduct an audit that fulfills these requirements.
5. Evaluate the implementation of a corrective action plan and conduct a follow up.
6. Close an audit following corporate policies

Duration:

- Initial : 5 Days
- Recurrent : 3 Days

Course content:

1. Audit programs.
 - Establishing and implementing an audit program.
 - Monitoring and improving an audit program.
2. Audit planning steps.
 - Defining scope and objectives.
 - Developing checklists.
 - Selecting an audit team.
3. Performing a document review.
4. Audit methods and techniques.
5. Audit conduct.
 - Gathering evidence and analyzing findings.
6. Reporting results and conducting a follow-up.
7. Regulatory agencies: laws, regulations and audit requirements.
 - International Civil Aviation Organization (ICAO).
 - Federal Aviation Administration (FAA).
 - European Aviation Safety Agency (EASA).
 - ISO 19011:2011.